



EUROPEAN ASSOCIATION FOR INTEGRATING FOOD SCIENCE AND ENGINEERING KNOWLEDGE INTO THE FOOD CHAIN (IFA)

registered at Bundespolizeidirektion Wien: ZVR 541528038

c/o Department of Food Sciences and Technology, Muthgasse 18, A-1190 Vienna, Austria
Tel: +43-699 19247527, Fax: +43-1-990 9903, email: office@iseki-food.net, web: <http://iseki-food.net>

ISEKI-Food Association: NATIONAL REPRESENTATIVE (NR)

NATIONAL REPRESENTATIVES and their deputies have to be member of the ISEKI-Food Association

The NATIONAL REPRESENTATIVES and their deputies should have the following RESPONSIBILITIES *inter alia*:

- to promote the aims and activities of the ISEKI-Food Association in their country
- to be the official contact person between the ISEKI-Food Association and national bodies, including universities, research organisation/institutions, associations, official and private bodies (companies, enterprises, foundations, cooperatives) and all interested scientists in their country
- to publicise the activities and working results of the ISEKI-Food Association in their country (information about projects, newsletter, calendar of events etc.)
- to promote the participation of the ISEKI-Food Association in projects of interest in their country
- to recruit new members for the ISEKI-Food Association
- to manage and keep updated the country specific part of the web site and dissemination materials
- to be prepared to stand for a 3 year term (with the possibility of re-election)
- to work mainly on an honorary basis

The NATIONAL REPRESENTATIVES and their deputies should have the following RIGHTS *inter alia*:

- to act as the official representative of the ISEKI-Food Association in their country and represent it in the General Assembly
- to participate in the nomination process of the ISEKI-Food Association officials (President, Vice-president, Board members etc.)
- to participate in defining the policies and programmes of the ISEKI-Food Association through proposals to the Board (General Assembly)
- to select and propose members for the ISEKI-Food Association-Academy to the Board (General Assembly)
- to be assisted in organising meetings or events under the auspices of the ISEKI-Food Association
- after each 3 year term, the Association will determine what benefits will be given to the NR in recognition of their work



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ANNEX

- The membership fee for 1 year can be waived by IFA for National Representatives and their Deputies as soon as these have recruited either 1 institutional or 5 individual members.
- Twice a year a virtual National Representatives meeting will be organised by IFA to provide updates and any new information that they could require.
- In addition other ad hoc or semi formal meetings may be arranged as needed by IFA secretariat.